

2020 Tri-State Wing-Off & Music Festival

Volunteer Beneficiary Application & Instructions

Greetings

The Western Maryland Jaycee's are seeking applications for the 2020 Tri-State Wing-Off & Music Festival beneficiaries. We greatly appreciate the tremendous interest in our event and our volunteer beneficiary program. Our goal is to put on a wonderful event for our community, raising tons of money for local non-profits at the same time.

Who is eligible to apply? Applicants MUST be Allegany or Mineral County based non-profit organizations OR public entities with a 501C(3) or 501C(6) status.

Important Dates:

- **Friday, May 1, 2020-** Application deadline. All applications must be turned in and completely filled out, along with proof of non-profit status. This includes a list of volunteer names and shirt sizes.
- **Friday, May 15, 2020-** Application notification. All awarded recipients will be notified by phone and/or email.
- **Monday, June 15, 2020 @ 6:00PM-** Volunteer Meeting. At least one representative from each organization MUST be in attendance.
- **Saturday, June 20, 2020-** Event Date for the Tri-State Wing-Off & Music Festival

Accountability Requirements

- Groups are responsible for proving the agreed upon manpower for the event. This includes the number of volunteers present for the agreed upon amount of time.
- All volunteers must be over the age of 21.
- Groups must provide volunteer information at the time of the application.
- A group representative is responsible for attending a short planning meeting held on June 15, 2020 for final instructions. This representative is responsible for communicating all instructions to their volunteers.
- Failure to meet accountability requirements will result in the loss of your Jaycee donation and jeopardize future funding opportunities.

We are looking forward to another great event celebrating the 10-year anniversary of the Tri-State Wing-Off & Music Festival!



For any questions or further information, please do not hesitate to contact me.

Brandy Lynch
Event Volunteer Coordinator
(301) 268-4070
tristatewingoff@gmail.com

Volunteer Beneficiary Application

Incomplete applications will not be considered.

Non-Profit Group Name			
Address	City	State	Zip
Phone	Email		
Contact/Group Representative Name			
Address	City	State	Zip
Phone	Email		

Briefly describe your organization:

Total Number of Volunteers _____

Please indicate the appropriate size and number of volunteer t-shirts your organization will require (one shirt per volunteer):

S	M	L	XL	XXL	XXXL

Please check which volunteer shifts your organization would be interested in covering. We do our best to fulfill all requests, and they will be considered on a first come, first served basis. However, your group's placement is not confirmed until you are notified of your assignment. At which point you have the option to decline it.

√	Location	Time	Value	Volunteers Required
	Beer Station 1 Side A	12PM-6PM	\$252	3
	Beer Station 1 Side A	6PM-12AM	\$252	3
	Beer Station 1 Side B	12PM-6PM	\$252	3
	Beer Station 1 Side B	6PM-12AM	\$252	3
	Beer Station 2	12PM-6PM	\$168	2
	Beer Station 2	6PM-12AM	\$168	2
	Beer Station 3	12PM-5PM	\$210	3
	Beer Station 3	5PM-10PM	\$210	3
	Beer Station 4	12PM- 6PM	\$168	2
	Beer Station 4	6PM- 12PM	\$168	2
	Wine Station	12PM-6PM	\$168	2
	Wine Station	6PM-12AM	\$168	2
	Soda Station	12PM-6PM	\$168	2
	Soda Station	6PM-12AM	\$168	2
	Merchandise Tent	12PM-6PM	\$168	2
	Merchandise Tent	6PM-12AM	\$168	2
	Community Zone	12PM-4PM	\$224	4
	Community Zone	4PM-8PM	\$224	4
	Facilities	11AM-6PM	\$392	4
	Facilities	6PM-12AM	\$336	4
	Campground Festival Gate	12PM-7PM	\$196	2
	Box Office/Front Gate	11AM-5PM	\$336	4
	Box Office/Front Gate	5PM-11PM	\$336	4
	Paper Gaming	12PM-4PM	\$112	2
	Paper Gaming	4PM-8PM	\$112	2
	Security	12PM-6PM	\$1260	15
	Security	6PM-12AM	\$1260	15
	Stage Hands	12PM-6PM	\$588	7
	Stage Hands	6PM-12AM	\$588	7
	Floater	12PM-6PM	\$168	2
	Floater	6PM-12AM	\$168	2
	Parking	11AM-5PM	\$336	4
	Parking	5PM-10PM	\$336	4
	Camper Check-In (Friday 6/19)	12PM-4PM	\$112	2
	Camper Check-In (Friday 6/19)	4PM-8PM	\$112	2
	Set-Up/Clean Up (Sat. & Sun.)	9AM-12PM/9AM-?	\$950	15
	Campground Clean-Up (Sunday)	1PM-?	\$400	4

Other required documents:

- Proof on Non-Profit Status
- List of volunteer names with desired job/shift assignments

Please submit applications to: tristatewingoff@gmail.com Attn: Brandy Lynch

Authorized Signature: The signature below is that of the person authorized to testify to the accuracy of this application and the person who agrees that the required acknowledgement will be given to the Western Maryland Jaycee's, if this application is approved.

Signature

Title

Date