



**Western Maryland Jaycees 11th Annual Wing-Off and Music Festival**

**NON-WING VENDOR/EXHIBITOR APPLICATION**

You are invited to submit an application for space in the 11th Annual Wing-Off and Music Festival. Please return your application immediately to ensure consideration. We reserve

the right to limit the number of each type of craft or product.

The festival will be held at the Allegany County Fairgrounds and all accepted vendors will be allowed a space on the festival grounds. You will be exposed to all patrons attending the festival at all hours.

**Please complete all information below before remitting. Application must be received by May 15, 2023. Limited spaces are available. Applicants will be accepted on a first come first serve basis.**

Exhibitor or Vendor Name: \_\_\_\_\_

Address \_\_\_\_\_

Street: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Contact \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Description of product/service: \_\_\_\_\_

Electricity:	Will be provided at no cost	You may have to share outlets. Please bring an extension cord (110V only).
	Is electricity requested	YES or NO
Maryland Sales Tax #	(if applicable)	
Food Service License #	(if applicable)	
(Please select one)	Food Vendor	\$ 100.00
	Merchandise Vendor	\$ 100.00
Number of Badges Requested : (total # of booth participants)	Note: maximum badges allowed is 4.	# needed:

I have read, understand, and agree to the general conditions stated herein for entry to this show. I hereby agree the sponsors or any other association of the Wing-Off and Music Festival are not responsible for personal injuries, loss or damage of my property.

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_



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and Music Festival

## Non-Wing Exhibitor Application

Saturday, June 17<sup>th</sup>, 2023  
12pm – 10 pm

- **Registration Fees:** Vendors selling food: \$100, Vendors selling Merchandise only: \$100
- **Weather Policy:** This event will happen as scheduled – rain or shine. If a weather event occurs that is severe enough to force the cancellation of the Wing-Off, the decision to cancel or close the event early rests with the Event Chair. There is no rain date.
- **Description:** People from all over the East Coast taste wings from the vendors present, and vote for their favorite wing. There will be live entertainment throughout the day from several nationally recognized performing groups.
- **Patron costs:** \$35.00 two-day sale, \$45.00 advance admission and \$60.00 at the gate
- **Where does the money go?** The Western Maryland Jaycees is a community not-for-profit organization of young professionals who pursue leadership development through community service. The majority of the money will be donated back to other local non-profit organizations that assist in volunteering for the event.

### SET-UP

- We recommend and encourage set up the night before if possible.
- Set-up will take place throughout the day on Friday, June 17<sup>th</sup> and/or begin at 9:00 am on the morning of the event, June 18<sup>th</sup> unless otherwise organized with vendor coordinator.
- **ALL VEHICLES NOT RELATED TO THE EVENT MUST BE MOVED BY 10:30 AM TO THE DESIGNATED PARKING AREA.**
- All vendors will be located on the festival grounds.
- Your space will be determined when you arrive at the event.
- You will be responsible for the set-up of your booth.
- **You must supply your own canopy/tent, table and chairs, and lights when the sun goes down.**
- Canopies/ tents may not intrude the fire lane and must be weighted down or appropriately staked.
- Maximum booth size allowed is 10ft x 10ft unless otherwise discussed with the Vendor Coordinator. Feel free to let us know if you require more space!

### TEAR DOWN

- Tear-down will begin promptly at 9:00 pm, but vendors are welcome to remain set up until the conclusion of the festival at 11:00 pm.
- Exhibitors are responsible for tear-down of their booths.
- Exhibitors must take their trash with them.
- **Your vehicle will not be permitted back on the festival grounds until the conclusion of the event.**

### PARKING:

- Vendor vehicles WILL NOT be permitted to remain on the event grounds during the event.
- Upon arrival at the event grounds please unload your vehicle and then move your vehicle to an authorized parking location BEFORE setting up your booth. Parking for vendors will be at the multipurpose building.
- Vendor vehicles must be removed from the festival grounds by 10:30am.

**ELECTRICITY:** A limited amount of Electricity is available at no cost and offered at a first come-first serve basis; however vendors/exhibitors must provide their own extension cords (110V only). Vendors are encouraged to bring their own generator to support their electrical needs.

**REFUNDS:** Refunds will only be given to withdrawals prior to Friday, May 1, 2023.

**Please return the following items to a Vendor Coordinator as soon as possible...  
and no later than MAY 15, 2023:**

- Exhibitor Application (page 1 only)
- Registration Fee (Western Maryland Jaycees)

**Email To (\*preferred method):**

wingoffvendors@gmail.com

**OR**

**Mail To:**

Tri-State Wing-Off

PO Box 1333

Cumberland, MD 21502

**For questions, please contact:**

**Vendor Coordinator:**

Trish Tichnell 301-876-8225

wingoffvendors@gmail.com

*Thank you for your consideration and support of the Wing-Off and Music Festival!!*

**Please retain pages 2 and 3 of the application for future reference.**